



**NYS Department of Corrections and Community Supervision
IFB #2022-02 Vehicle and Pedestrian Gate Service and Preventive Maintenance**

Questions and Answers Posted February 25, 2022

The following is official Questions and Answers which are hereby incorporated into IFB# 2022-02 – Vehicle and Pedestrian Gate Service and Preventive Maintenance.

Question #	Corresponding IFB Section	Bidder's Question	Answer
1	Scope of Work: C. Maintenance Service (Page 29)	In the scope of work for the "A" gate for the service work it says "Access door position switch. Remove and replace with new" Do you have a part number for the Door Position Switch that will be used?	Part number is TYM – 8750/16353.
2	General Information: Method of Award (Page 13)	Will these bid individually or as a group of all sites combined?	One award will be made under IFB #2022-02.
4	Price (Page 13); and Scope of Work: C. Maintenance Service (Page 29)	<p>A. On Page 13 under the "Price" spec section the Base Bid is to include "parts" and "corrective repairs" according to this bid section. The same requirement is stated on Page 32 in the paragraph under Grand Total Bid requiring parts and corrective repairs and the line item for the base bid lists "Corrective Repairs". Is the intent of the bid to first service the gates then quote corrective repairs and then perform all corrective repairs and provide a lump sum for the entire state?</p> <p>B. The term "Parts" for service work is defined as minor "parts" on Page 29 under bid section "C. Maintenance Services" under PLUSS see sub-section 18 and under "A" Gate see sub-section #17 both require for preventative maintenance minor parts such as limit nuts, replacement of screws, replacement of nuts and bolts as needed. Is the intent of the bid to provide a lump sum bid for service work and minor parts only?</p>	<p>A. First service the gates, if minor corrective action is required proceed during service to save on remobilization at a later date. If major repair is required provide quote for review/approval, once approved preform repairs. It will be quoted/billed for the facility the service/repair was performed at not a lump sum for entire state. If the repair is an emergency (i.e. gate not operating) that should be an emergency service.</p> <p>B. Yes, that is the intended definition of parts under Maintenance Service.</p> <p>C. Yes, corrective repairs will be in addition.</p>



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		<p>C. On Page 29 bid section “C. Maintenance Services” under PLUSS see sub-section 20 and under “A” Gate see sub-section #19 both requires a quotation for new parts/or repairs above Preventative Maintenance, if required. Will the corrective repairs quoted be in addition to the base bid for service and maintenance per Page 29 sub-section C. Maintenance Services?</p>	
5	<p>General Requirements (Page 22); Bid Price Page (Page 32); and Prevailing Wage Rates - Public Works and Building Services Contracts (Page 16)</p>	<p>On page 22 bid section #8 under GENERAL REQUIREMENTS discusses utilizing the more expensive option when a discrepancy exists.</p> <p>A. On page 32 under Additional services sub-section B requires an hourly rate.</p> <ol style="list-style-type: none"> 1. Is the bid requiring a man hour rate? 2. Is the bid requiring a crew hour rate? <p>B. The highest hourly wage rate exists in Westchester, Rockland, and New York City Counties.</p> <ol style="list-style-type: none"> 1. Should we utilize the most expensive rate for the entire state? 2. What about overtime rates? 	<p>A. The hourly rate under Additional Services is for a man hour rate that is inclusive of all costs including but not limited to travel, mileage, lodging, etc. The Number of hours is a statewide annual estimate. Contractor will be compensated for actual work performed.</p> <p>B. 1. Please refer to both prevailing wage schedule and the Revised Bid Price Page attached to Addendum 1.</p> <p>2. DOCCS will not pay overtime rates.</p>
6	<p>Scope of Work: A. Project Descriptions. (Page 24)</p>	<p>On Page 24 under bid section “A. Project Description” requires A twenty-four (24) hour on-site response time is required. Also, Page 30 sub-section D. Emergency Repairs/Service requires the twenty-four (24) hour onsite service.</p> <ol style="list-style-type: none"> 1. Will the first responders to gate issues remain a facility responsibility? 2. Will facility staff be able to trouble shoot the gate issues over the phone and take direction from contractors’ staff in an effort to solve the gate issue if possible? 	<ol style="list-style-type: none"> 1. Yes, the facility will attempt to make repairs or seek guidance/troubleshooting over the phone prior to requiring on site assistance. 2. Yes. 3. Yes.



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		3. Will a phone conversation with the facility discussing the gate issues and then developing a response meet the 24-Hour On-site Service Requirement providing the phone conversation took place within a 24-hour time frame?	
7	Qualification Of Bidder (Page 16)	Page 16 bid section QUALIFICATION OF BIDDER requires contractor to maintain an adequate inventory. Is an inventory of replacement parts necessary for this application given the accessibility to parts from both Tymetal and SouthernFolger?	No.
8	(N/A)	<p>What are the expectations of the state for the contractor to visit every facility to complete the service and corrective repair work? Consider the following:</p> <p>Contractor to begin in one of the regions and complete all service work in that region. Submit service reports to DOCCS with quotations for corrective repairs. Gather needed parts to perform “corrective repairs” and complete all corrective repairs in the given region prior to moving onto the next region (one region at a time). Is this correct?</p> <p>** (Exceptions to completing “corrective repairs prior to moving onto the next region will be long lead time items like new “A” gate lock(s), new PLUSS overhead beams as examples and there are many more long lead time items.)**</p>	<p>It does not necessarily need to be done one region at a time. It will be at the vendors discretion to make a reasonable schedule that allows for all annual services to be done during the best weather months. Schedule should be reviewed and approved by DOCCS annually. Corrective repairs should be quoted ASAP but scheduled based on need/priority.</p> <p>Lead times should be considered when scheduling corrective repairs. Developing a reasonable schedule will be up to the vendor, service schedule should be reviewed and approved by DOCCS annually.</p>
9	Scope of Service: Additional Information (Page 30)	<p>Item 6 states that the service organization “shall be outdoor lock certification by Sothern Folger”.</p> <ol style="list-style-type: none"> 1. Can you provide additional information as to what you need to satisfy this requirement? 2. Also, can the bidding vender use a certified subcontractor to cover work requiring the certification? 	<ol style="list-style-type: none"> 1. Bidders/subcontractors must be certified by the following: https://www.southernfolger.com/Certified_DEC_Program. 2. Please refer to the <u>Subcontracting</u> Section of the <u>General Specifications</u> on page 13.



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10	Method of Award (Page 13)	When viewing the Annual Inspection and maintenance work, we do not see where a certified lock technician is required. However, at the time of a lock rebuild or replacement a certified technician may be required but that would follow under the Additional Services hourly Rate.	Please see Amendment 1 #1. All bidders per the revised Qualification of Bidders "...shall be certified to install and service Tymetal equipment/systems and shall be outdoor lock certification by Southern Folger. Prior to the start of work, awarded bidder's must provide the following information: names and experience levels of all technicians who will perform this work; information on their experience; and type of equipment they serviced. Service organization shall have sufficient staff to maintain systems in satisfactory condition and meet specified response times. Bidders not satisfying the experience requirements will be rejected.
11	Bid Price Page (Page 32)	The hourly rate for additional services was not clear. Is this price to include 1 man, a vehicle, any equipment and tools?	The hourly rate under Additional Services is for a man hour rate that is inclusive of all costs including but not limited to travel, mileage, lodging, etc. The Number of hours is a statewide annual estimate. Contractor will be compensated for actual work performed.
12	Bid Price Page (Page 32)	Does the hourly rate include just time at the site or does it include travel time?	Hourly rate must include travel time.
13	Bid Price Page (Page 32)	The vastly different location distances and prevailing wage variances make it hard to fairly assess and quote a fixed price for the annual and hourly work. Could there be a separate pricing sheet for each of the 5 regions?	Please see Addendum 1 #2 and the attached Revised Bid Price Page.



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All other terms and conditions remain the same.

Please sign and return this Questions and Answers with your bid verifying receipt and that you acknowledge and accept these changes of the IFB.

“Accepted and Agreed To”:

_____/_____/_____/_____Signature
Name Title Date

Applicants should monitor the following Web sites for posted updates or information:

NYS Contract Reporter: <http://www.nyscr.ny.gov>

NYS DOCCS' Web site: <https://doccs.ny.gov/procurement-opportunities>